

Thursday, December 12, 2024

The regular meeting of the Board of Trustees for Greenfield Municipal Utilities was called to order at 8:01 a.m. in the Council Chambers of City Hall by Chairperson Mike Ladd.

Roll was called and those present were Trustee Jessi Christensen, David Cooper and Mike Ladd. Also present were General Manager Scott Tonderum, Office Administrator Jessica Foster and Mayor Jimmie Schultz.

Absent: none

Cooper motioned seconded by Christensen to approve the agenda. Ayes: Christensen, Cooper and Ladd; motion carried.

Christensen motioned seconded by Cooper to approve the minutes from the November 12th meeting. Ayes: Christensen, Cooper and Ladd; motion carried.

The overtime report was reviewed.

Financial reports were reviewed.

Motion by Christensen seconded by Cooper to approve the claims as presented:

29316	ADVANTAGE ADMINISTRATORS	NOV FSA ADMIN FEE	\$63.00
29317	MADISON NATIONAL LIFE	DECEMBER LIFE INSURANCE	\$198.75
29318	PATHIAN ADMINISTRATORS	DECEMBER VISION INSURANCE	\$264.21
29319	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$632.48
29320	WELLMARK	DECEMBER HEALTH INSURANCE	\$10,428.66
29321	PRODUCTIVITY PLUS ACCOUNT	PARTS	\$1,124.23
29314	MISSIONSQUARE - 304267	457K ANNUITY	\$3,986.71
29315	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$346.13
6004594	UNION STATE BANK	FED/FICA TAX	\$7,308.41
29322	DELTA DENTAL OF IOWA	DECEMBER DENTAL INSURANCE	\$1,064.74
29323	FAREWAY STORES	SUPPLIES	\$390.00
29324	MAIL SERVICES LLC	OCTOBER BILLING	\$702.64
29325	REDMAN SERVICES	HAULING - DUMP TRUCK	\$1,000.00
29326	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$205.52
29327	KOLBY BAIER	BOOT ALLOWANCE	\$300.00
29328	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$700.00
29331	EARTH SERVICES & ABATEMENT,LLC	TREE GRINDING-LAKE GREENFIELD	\$117,040.00
29332	JOHNSON TRAILER SALES	STUMP GRINDER TRAILER	\$14,995.00
29333	MEDIACOM BUSINESS	INTERNET SERVICES	\$336.90
29334	US CELLULAR	METERING COMMUNICATION	\$155.20
29335	VERIZON WIRELESS	CELL PHONE SERVICE	\$122.90
29336	VERMEER SALES & SERVICE	VERMEER SC70TX STUMP GRINDER	\$85,547.25
29337	WINDSTREAM	TELEPHONE SERVICE	\$100.56
29338	CRAIG FORD	BOOT ALLOWANCE	\$213.99
29329	MISSIONSQUARE - 304267	457K ANNUITY	\$3,986.71
29330	ADVANTAGE ADMINISTRATORS	FLEX SPENDING	\$346.13
6004595	IPERS	IPERS	\$14,950.85
6004596	TREASURER - STATE OF IOWA	STATE TAXES	\$3,835.43
6004597	UNION STATE BANK	FED/FICA TAX	\$7,319.02
29339	PETTY CASH	PETTY CASH	\$20.84

833	TREASURER - STATE OF IOWA	ELECTRIC SALES TAX	\$10,133.15
834	TREASURER - STATE OF IOWA	NOVEMBER WET TAX	\$3,904.34
29340	TRISTAR BENEFIT ADMIN	SELF FUNDING/HEALTH	\$159.85
835	SIMECA	NOVEMBER PURCHASED ENERGY	\$125,758.99
29343	ADAIR COUNTY RECORDER	JOHN DEERE GATOR REGISTRATION	\$20.50
29344	ADAIR CO SECONDARY ROADS	FUEL	\$1,625.78
29345	AFLAC	SUPPLEMENTAL INSURANCE	\$216.45
29346	AGRILAND FS, INC	FUEL - NORTH PLANT & DGP	\$22,015.03
29347	ALLIANT ENERGY/IPL	GAS BILL	\$634.59
29349	ATLANTIC MOTOR SUPPLY	PARTS	\$476.08
29350	BORDER STATES ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	\$15,047.57
29351	CARBON CENTRAL, LLC	CARBON	\$8,203.00
29352	CHARLES AUTEN	CLOTHING MAINTENANCE	\$400.00
29353	CHEM-SULT, INC	CHEMICALS	\$3,268.85
29354	CITY OF GREENFIELD	NOVEMBER SEWER/LANDFILL FEES	\$83,259.04
29355	CORBIN BOND	CLOTHING MAINTENANCE	\$400.00
29356	VISUAL EDGE IT, INC.	BASE RATE/CLICKS	\$31.61
29357	CRAIG FORD	CLOTHING MAINTENANCE	\$400.00
29358	CRESTON PUBLISHING COMPANY	PUBLICATION	\$190.71
29359	DELSON GRANTHAM	CLOTHING MAINTENANCE	\$400.00
29360	DGR ENGINEERING	DIESEL GEN-ENG-10/31/24	\$41,840.00
29361	DORSEY & WHITNEY LLP	LEGAL SERVICES	\$4,000.00
29362	DWEBWARE	ANNUAL WEB HOSTING	\$480.00
29363	ECHO ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	\$3,830.41
29364	FAREWAY STORES	SUPPLIES	\$55.74
29365	GFLD TRUE VALUE	SUPPLIES	\$175.89
29366	GRAINGER	SUPPLIES	\$75.85
29367	GRANT BALLARD	CLOTHING MAINTENANCE	\$400.00
29368	GREENFIELD WIND POWER LLC	NOVEMBER PURCHASED ENERGY	\$23,169.12
29369	GRNFLD LUMBER CO	WAREHOUSE REPAIR	\$337.41
29370	GRNFLD MUNICIPAL UTILITIES	UTILTY BILLS	\$9,589.95
29371	HOWARD R GREEN COMPANY	WTP PROJECT-11/22/24	\$27,540.89
29372	IOWA ONE CALL	LOCATES	\$162.00
29373	JACOBSEN INC OF ADAIR	WAREHOUSE REPAIR	\$674.78
29374	JESSICA FOSTER	CLOTHING MAINTENANCE	\$200.00
29375	JOHN GRUSS	HEATER REPAIR	\$659.20
29376	KOLBY BAIER	CLOTHING MAINTENANCE	\$400.00
29377	MAXWELL BRASHEAR	CLOTHING MAINTENANCE	\$400.00
29378	METERING & TECHNOLOGY SOLUTION	WATER METERS	\$7,308.21
29379	MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$8,153.67
29380	OVERHEAD DOOR CO	WATER SHED REPAIRS	\$7,712.00
29381	RESCO	TRANSFORMERS	\$123,820.40
29382	SAM GROVES	CLOTHING MAINTENANCE	\$400.00
29383	SCHILDBERG CONSTRUCTION CO	ROCK	\$256.57
29384	SCOTT TONDERUM	CLOTHING MAINTENANCE	\$400.00
29385	SKY VOLT, INC	NOVEMBER PURCHASED ENERGY	\$23,824.25
29386	STATE HYGENIC LABORATORY	WATER TESTING	\$421.00

29387	SUBSURFACE SOLUTIONS	DUCT HUNTER - LOCATING	\$4,948.00
29388	USA BLUE BOOK	CHEMICALS	\$785.89
29389	VISA	MISC	\$1,498.01
29390	WALLACE AUTO SUPPLY	PARTS	\$220.31
29391	ASCENDANCE TRUCK CENTERS	DUMP TRUCK REPAIR	\$5,366.42
	TOTAL EXPENDITURES		\$915,687.93
	TOTAL REVENUE		\$752,242.26
	***** REPORT TOTAL *****		\$915,687.93
	WATER		\$131,976.40
	ELECTRIC OPERATING FUND		\$783,711.53
	TOTAL FUNDS		\$915,687.93

Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Christensen seconded by Cooper to approve Resolution #11.24 - Resolution ordering bids, approving plans, specifications and form of contract and notice to bidders, fixing amount of bid security, and ordering General Manager to publish notice and fixing a date for receiving same, and for a public hearing on plans, specifications, form of contract and estimate of costs for the Phase 1 North Substation Improvements for Greenfield Municipal Utilities, Greenfield, Iowa. Ayes: Christensen, Cooper and Ladd; motion carried.

Motion by Cooper seconded by Christensen to approve the updates to the GMU Employee Manual. Ayes: Christensen, Cooper and Ladd; motion carried.

Tonderum reviewed proposed updates to the management employment contracts for himself and Craig Ford along with presenting the final wage adjustment spreadsheet for all employees for approval. Motion by Christensen seconded by Cooper to approve all contract amendments for Tonderum & Ford as presented and the final wage adjustment numbers for all employees. Ayes: Christensen, Cooper and Ladd; motion carried.

Mike Ladd will remain as Board Chairperson for 2025.

Motion by Cooper seconded by Christensen to approve Ladd to sign the Memorandum of Understanding on the Lake Properties between GMU & City of Greenfield if/when it gets approved by City Council and signed by Mayor Schultz. Ayes: Christensen, Cooper and Ladd; motion carried.

Tonderum & Foster gave the board an update on the FEMA Disaster Recovery. Weekly meetings continue being held with GMU, Emergency Management, Iowa Homeland Security and FEMA to work on GMU's recovery needs. Progress is slow but continuing.

There were no formal customer or guest comments.

MANAGEMENT REPORT:

GMU continues to help Fontanelle and Orient as needed. Tonderum gave status updates on the Water Treatment Plant, North Substation Improvement and Highway 92 water line projects. We are working on gathering quotes for the tree damage work needed at Lake Greenfield. There is a potential applicant for the GMU Revolving Loan Fund money. Tonderum and Foster will make sure that all paperwork is in order to be able to proceed if/when it becomes a viable project.

The meeting was adjourned at 9:28 a.m.

Mike Ladd, Board Chairperson

Attest: _____
Jessica Foster, Office Administrator